

PROCEDURE 42: REPORTING ON STUDENT PROGRESS AND ACHIEVEMENT

Rationale

The statutory requirement to report to parents/caregivers on their child's progress is detailed in the Education and Training Act 2020 and also required under NAG 2. The school is required to report to parents and students on progress and achievement, in plain writing, in relation to the National Curriculum Levels, at least once a year.

Each child's parents and whaanau are their first and most important teachers. Building learning-focussed relationships and connections between parents, whaanau, and teachers, is therefore vital for each tamaiti's ongoing success. We seek to ensure that all parents and caregivers have access to relevant information regarding achievement at school.

Children are the core participants in any learning environment and as such, they need to be actively engaged in understanding their own actions and progress as learners.

Principles

The school will:

1. ensure parents have access to their child's progress at school, in each curriculum learning area
2. assist with developing links between the school and home
3. fulfil statutory obligations

Guidelines

1. Parents and caregivers will have reasonable access to their child's details of progress at school.
2. Strong partnerships in learning are promoted between the school and tamaiti's family and whaanau, by allowing teachers, students, and parents to participate in discussions about progress, achievement and to establish appropriate learning goals and learning pathways.
3. Next learning steps are discussed with parents and students at interviews and opportunities for discussions on learning, progress, and achievement.
4. All information relating to students is subject to the Privacy Act provisions
5. Formal Reporting schedule:
 - ✓ Term 1/2: Parent/Student/Teacher Conferences scheduled for all Priority Learners (identified through end-of previous year student achievement data). Purpose: to collaborate and set academic and personal goals for the start of the year
 - ✓ Term 2: Written Report (all students) - reporting against the NZC Curriculum Levels and Whareorino School Values
 - ✓ Term 3/4: Parent/Student/Teacher Conferences based on the Term 2 written reports and current overall progressions. Teachers to share; achievement and progress information, next learning steps, how they can help at home, progress against the School Values

- ✓ Term 4: End-of-year Achievement Report
- ✓ New Entrant – Interview - approximately 1-month after starting
- ✓ Diagnostic survey for six-year-olds with interview
- ✓ Parents/caregivers are encouraged to meet and discuss their child’s progress at any time.



C. Stevenson
PRINCIPAL

Dated: March 15, 2022